

School Visit Information and Checklist



KEY INFORMATION

CONTACT

Your person of contact is Michaella Luxton and can be reached at education@bushypark.nz and on 027 4066 810

TRAVEL

The buses know our road well and generally take about 30 minutes to drive to/from Whanganui.

If you are coming by car, you can fit 3 vehicles within the 2 gates at a time.

This reduces the time it takes to move a large group through the gates, but please allow extra travel time for everyone to arrive.

GUIDES

We are primarily volunteer based. While we most often have enough volunteers to run all activities, occasionally we will ask a teacher from your group to run an activity.

Should this occur, you will be given all information and resources prior to your visit.

POSTPONEMENT

Postponement occurs during heavy consistent rain, and/or wind gusts over 50 km/hr.

Weather here can often differ from Whanganui, and we keep you informed on conditions on site.

You will be notified via your designated contact by 7am the day of, at the latest.

We will work with you to find a replacement date.

HEALTH AND SAFETY

Please download the H&S form below and send your completed copy to education@bushypark.nz before your visit.

[Health and Safety Form](#)

ON THE DAY

- A guide will greet your group in the carpark at your arranged arrival time. If this changes on the day, feel free to contact us.
- We will guide your group to the outdoor seating area, via the toilets. Should it be damp or raining, we have an indoor space we can use.
- Bags can be left in the seating area throughout activities.
- A timetable for the day will be displayed; this is a guideline and can be updated throughout the day if we need to alter timings for any reason.
- Students will be given a Health and Safety talk before the day begins.
- No rubbish is to be left on site; please bring a bag or have students put their rubbish in their own.
- Guides carry first aid kits, but we ask that you have individual medications on a key person in the students group.
- There is limited cell phone reception on site. Guides carry walkie-talkies. Should you need good cell phone reception at any point we can direct you where to go.
- We have spare jackets if we are caught off guard in wet weather.



Tarapuruhi
Bushy Park Forest Sanctuary

TEACHER CHECKLIST

- ☐ Confirmed plan and arrival/departure times with Tarapuruhi Educator
- ☐ Shared Health and Safety document with Tarapuruhi Educator
- ☐ Prepared students with an introduction to Tarapuruhi before their visit
- ☐ Students know which group they will be in for the day (if applicable)
- ☐ Students have the correct gear: Sensible walking shoes, lunch, drink bottle, hat, warm layer, rain jacket/sun screen (if applicable)
- ☐ Covered basic sanctuary tīkanga with students;
 - Stick to the path and stay behind the guide
 - Quiet voices and moving slowly allows us to see and experience more
 - All rubbish to be taken home
 - Leave all traps alone
 - Please do not pick the plants or remove anything from the forest
- ☐ Student contact details, first aid kit, and any individual medications to carry on the day are organised